



## KNIGHTSBRIDGE SCHOOL

Knightsbridge School is a new pre-prep and preparatory school which offers a broad, balanced and challenging curriculum preparing both boys and girls for 7+, 8+, 11+ and 13+ entry to public day and boarding schools.

### Overview

Knightsbridge School offers full-time, supervised education to children aged 3-13 and has developed curriculum and provision for children in year 8 with the first cohort due to take 13+ Common Entrance in June 2012. The principal language of instruction is English.

Central to the successful learning environment offered by Knightsbridge School is a rigorous academic programme and a high standard of preparation, supported and enhanced by a vibrant school culture.

Knightsbridge School fosters a strong sense of community and provides a supportive and warm environment within which children are encouraged to work and play hard. Small classes are overseen by highly talented, dynamic and enthusiastic staff who ensure the boys and girls benefit both academically and personally. The aim is that the children make the most of every opportunity to learn, make progress and achieve their full potential, enabling them to build strong self-confidence. This, in turn, helps them to grow into happy, independent learners, with healthy body and mind, well equipped to become global citizens.

The school's beliefs are rooted in a basic set of rules known as the "KS Code", which is shared with the children, families and staff and is easily understood. The result is a strong and caring "Knightsbridge family" that encompasses the whole school and is embraced and supported by its parents. This culture permeates through every facet of the school's programmes.

At Knightsbridge School great emphasis is placed on instilling in the children the virtues of mutual respect, independent thinking, positive attitudes and participation. The pupils are encouraged to pursue their interests and explore their talents. The school aims to employ the best staff who will nurture the pupils, embrace any additional needs or talents and provide the necessary individual support, and strive to exceed standards. Of particular importance to the ethos of Knightsbridge School is that all these things are done within a positive atmosphere.

Knightsbridge School's curriculum has planned activities that we organise in order to promote learning and personal growth and development. It includes not only the formal requirements of the National Curriculum but also the range of additional subjects and extra-curricular activities that the school organises in order to enrich the experience of the children. In addition, there is a "hidden curriculum": what the children learn from the way they are treated and expected to behave. We aim to teach children how to grow into positive, responsible people, who can work and co-operate with others while developing knowledge and skills, so that they achieve their true potential.

Knightsbridge School links closely with the local residents; local organisations (RBK&C, St. Columba's, St. Saviour's, Police, Fire Station, St. Paul's Church Knightsbridge, The Royal Hospital, The Royal Court Theatre) and there is a KS Educational Foundation to support the local community. We have two "whole school" charities each year which are decided upon in consultation with the Parents' Association. Each year group also supports a charity which helps to educate the children on charity work and to reinforce our giving and sharing ethos.

Every subject is viewed as being equally important in the school and this adds great support to the notion of nurturing the individual and finding the passion in every child so that parents, teachers and students "aim high with reality" and find the right school for each child.

## **Mission, Vision, Aims**

*"We have built a community with a warm, nurturing environment. Our staff are fun, inspirational people. I expect fantastic teamwork between teachers and parents with a common goal: to make sure our boys and girls are confident, happy and challenged all-rounders, with healthy bodies and healthy minds."* Magoo Giles, 2006

### **Vision Statement**

At Knightsbridge School we educate and nurture the whole child, providing opportunities for each individual to discover and develop his or her unique talents and abilities in a variety of areas including emotional, spiritual, academic, cultural, moral, linguistic, creative and physical. We create a culture of achievement within a vibrant and stimulating learning environment ensuring positive reinforcement at all levels of ability through appropriately differentiated expectations. Our vision is for Knightsbridge School children to stand on their own as lifelong learners, growing in confidence and independence, prepared to be major contributors for tomorrow.

### **Mission Statement of Knightsbridge School**

The Mission of Knightsbridge School directly reflects the school's Vision Statement and embraces the Academic Mission of the School. It seeks to:

- create a culture of achievement and positive reinforcement at all levels of ability
- adopt a forward-looking and innovative approach which reflects our awareness of current and future trends without sacrificing traditional strengths
- provide high-calibre staff who are themselves open to learning and who are given extensive training opportunities for continuing professional development

- provide a high quality learning environment with a happy, vibrant atmosphere, and within it a sense of purposeful learning and a climate of open, friendly communication, mutual trust and respect
- educate the whole child by providing opportunities in breadth and depth for the concurrent development of all dimensions of school life – emotional, spiritual, academic, cultural, moral, linguistic, physical and creative
- discover and develop the unique talents and abilities of each individual, in accordance with the philosophy and vision of the school

### Aims of Knightsbridge School

We aim to provide a holistic approach, wherein the Spiritual, Moral, Social and Cultural values we espouse are embedded in every aspect of school life. We aim to foster and develop a caring community where everyone feels respected and valued and children are happy. The Aims of Knightsbridge School embrace the Educational Aims of the school.

1. **PARTNERSHIP** – We aim to sustain and nurture the close partnership between home, school and the local community
2. **AUTONOMOUS LEARNERS** – We aim to develop self-motivated learners with an enquiring attitude who aim for the highest standards in all that they do
3. **LEARNING ENVIRONMENT** - We aim to create a stimulating and happy environment in which all children can fulfil their potential and in which we celebrate their achievements in all areas
4. **RESPECT FOR ALL** – We aim to establish a courteous, caring and disciplined community in which self-respect, self-discipline and a sense of responsibility are fostered along with concern for others so that children are supported and support each other
5. **CURRICULUM FOR ACHIEVEMENT** – We aim to provide a wide and varied curriculum that is appropriate to the needs of each child and will best develop successful learning strategies which prepare them for the next stage of their education
6. **EVERY CHILD MATTERS** – We aim to embrace the principle of “Every Child Matters” and work towards the five outcomes: Be Healthy; Stay Safe; Enjoy and Achieve; Make a Positive Contribution; Achieve Economic Well-being

### Educational Aims

We aim by age and at a level appropriate to the individual for:

- independent and confident learners
- fluent and accurate readers who display understanding, discrimination and enjoyment
- clear communicators in speech, appropriate to various occasions and purposes and proficiency in writing with good standards of spelling, syntax, punctuation and usage
- children able to apply mathematical skills and concepts in a variety of everyday settings;
- effective users of technology such as computers and other tools
- participation in and enjoyment of physical activity, with increasing skill through the age ranges
- individuals who are effective working alone and as members of teams, with appropriate understanding, respect and manners
- healthy and rewarding lives, with an ability to contribute to society

- learning and creativity that is enjoyed across a varied curriculum in line with the School's Vision Statement
- progress in every child

### **KS Code – Keep Smiling**

At Knightsbridge School, we all follow a simple a set of rules known as the **KS CODE**. This underpins all that we do and is an extremely important part of our school life.

- I will remember to walk fast and not to run
- I will treat others as I would like to be treated
- If I have any worries I will talk to an adult I trust
- I will remember that giving and sharing are the best feelings in the world
- I will try not to let others feel lonely
- I will remember how lucky I am and to do my best at everything
- I will say nothing that will be hurtful to others
- I will respect others and their possessions
- I will try to do something creative everyday
- I will remember “Healthy Body, Healthy Mind” at all times

### **The School**

Located in the heart of Central London, housed in two magnificent mansions, Knightsbridge School opened in September 2006. The premises has undergone extensive renovations and upgrade programmes each summer since. Teaching facilities include well-equipped and modern classrooms, a science laboratory, two information and communication technology (ICT) suites, a fully in-house catered dining hall, a new performing arts studio, private music practice rooms, a modernised Junior/Senior library and an art studio.

Sports' facilities include a gymnasium on-site, as well as a diverse and challenging sports programme that makes use of local venues such as Burton's Court, Battersea Park, Chelsea Sports Centre, St. Luke's recreational grounds, the Queen Mother Sports' Centre and Hyde Park.

### **Location and Travel Arrangements**

Walking to school is a critical part of the Knightsbridge School ethos and there is a strictly enforced School Travel Plan approved annually by the Royal Borough of Kensington and Chelsea as well as Transport for London. We encourage all pupils, parents, staff and visitors to WALK TO SCHOOL whenever and however possible, including Park and Stride if that is the only option. Senior School pupils arrive at St. Saviour's each morning. This allows the seniors to start their day together which helps us build the Senior Identity with separate senior school activities and assemblies.

Knightsbridge School is easily accessible by public transport. Knightsbridge underground station on the Piccadilly line is a five-minute walk away. The Circle and District lines at South Kensington and Sloane Square are a ten-minute walk away. Regular buses run along the Brompton Road, which is very close.

Subject to availability, bus services are safely and securely operated by Knightsbridge School's own vehicles and drivers that offer door-to-door pick up. If travelling to school by car, parents will be encouraged to car share and park away from the road directly in front of the school and walk the short distance to the main entrance.

When travelling to visit Knightsbridge School for any reason we urge *everyone* not to enter from Pont Street but rather from the back of Lennox Gardens, Walton Street or Ovington Gardens and to please not park, drop-off or collect directly in front of the school. This ensures road safety and prevents traffic congestion, environmental pollution and disturbance to the neighbourhood.

Thank you to all who support us by walking to Knightsbridge School.

## The Curriculum

Please note that the curriculum is reviewed annually as appropriate.

### Foundation Stage (3–5 year olds)

#### Nursery & Reception

The curriculum that we teach in the Nursery and Reception classes is underpinned by the curriculum for the Early Years Foundation Stage.

Under the guiding theme of Learning and Development, there are six clear areas of learning:

- Personal, Social and Emotional Development
- Communication, Language and Literacy
- Problem Solving, Reasoning and Numeracy
- Knowledge and Understanding of the World
- Physical Development
- Creative Development

All areas of learning are of equal importance and are delivered in conjunction with each other. The following specialist teachers: French, Drama, Modern Foreign Languages (Mandarin, Greek, Spanish, Italian), ICT, Music, P.E. and Dance work closely with class teachers.

Our school fully supports the principle that young children learn through play and by engaging in well-planned, structured activities. In the Foundation Stage, the curriculum is flexible allowing time after each adult initiated lesson for the children to choose their play from the many toys available to them. These include sand, water, role-play, creative and construction toys along with hands on Numeracy and Literacy activities to name a few.

The EYFS classes visit outside play areas every day to ensure children have daily opportunities to play and learn in an outdoor setting.

## **Junior School (5–8 year olds)**

### **J1, J2 and J3**

The Junior School teaches the major components of the National Curriculum including English, Mathematics, Science, History, Geography, Music, RE, Art, ICT, Physical Education and Swimming. Additionally pupils take French for two lessons a week and children also choose a second Modern Foreign Language (Italian, Spanish, Mandarin or Greek). PSCE (Personal, Social, Citizenship, Health Education) is taught explicitly throughout the school. There is an optional Homework Club after school on Monday-Thursday.

Curriculum summaries and presentations are made each year by Form Teachers to give a curricular overview to parents.

There is an extensive extra curricular programme which includes unique and exciting activities in many fields. The clubs offered change each term. A list can be found on the website.

## **Senior School (8–12 year olds)**

### **S4, S5, S6, S7 and S8**

In S4 and S5, the syllabus content and skills taught in Mathematics, English, Science, DT, ICT, History, RE and Geography are broadly in line with the National Curriculum. The Primary National Strategy is a useful resource when planning English and Mathematics and the QCA documents for other subjects. Classics is introduced in S4, which develops into formal Latin in S5 and beyond.

The broad curriculum continues to be delivered with generous allocations of time to Art, Drama, French, ICT, Music, Physical Education, MFL, Geography, History, Science, RE and PSHE taught by specialist teachers.

In S6 the children follow a syllabus which allows focus on the core skills of English, Maths and science, required for entry at 11+ to Senior Schools, but with regard to the eight core subjects examined at 13+ Common Entrance. All S6 children will prepare for an internal 11+ assessment to ensure they are achieving at an appropriate level in order to move forward to the 13+. The range and balance of subjects taught is the same for all S6 children but the emphasis differs depending on whether they are preparing for an 11+ or 13+ entrance examination. In the Summer Term of S6, children start out on the Common Entrance 13+ syllabus.

From Autumn 2010, S7 (and in due course S8, the following year) will continue to prepare for the 13+ Common Entrance examinations in the following core subjects:

- English
- Mathematics
- Science (Biology, Chemistry, Physics)
- French
- History
- Geography
- RE
- Latin

The syllabi follow the requirements of the ISEB or if appropriate the particular and individual needs of a school's scholarship.

### Reports and Parents' Evenings

Written reports are sent to parents at the end of the Autumn and Summer Terms. Three times a year we hold Parents' Evenings for discussion about your child's progress. The Head and staff are always pleased to see parents by appointment to discuss any problems or concerns.

### School Day

Nursery School 9.00 to 12.00 or 9.00 to 3.00 (Fridays 9.00-12.00)  
 Reception 8.45 to 3.15 (Fridays 12.40). Optional After School Clubs  
 Junior School 8.30 to 3.25-3.40 (Fridays 3.25-3.40pm. Optional After School Clubs 3.45-4.45pm)  
 Senior School 8.15 to 3.50-4.10pm. Optional After School Clubs 4.15-5.15pm

### Term Dates 2011-2012

<b>Autumn Term 2011</b>	<b>Starts</b>	Wednesday 7th September 2011
	<b>Half Term</b>	Wednesday 19 <sup>th</sup> October-Friday 28 <sup>th</sup> October (inclusive)
	<b>INSET</b>	Wednesday 19 <sup>th</sup> October
	<b>Ends</b>	Thursday 15 <sup>th</sup> December (noon)
<b>Spring Term 2012</b>	<b>Starts</b>	Tuesday 10 <sup>th</sup> January 2011
	<b>Half Term</b>	Monday 13 <sup>th</sup> –Friday 17 <sup>th</sup> February (inclusive)
	<b>Ends</b>	Wednesday 28 <sup>th</sup> March (noon)
<b>Summer Term 2012</b>	<b>Starts</b>	Thursday 19 <sup>th</sup> April
	<b>Half Term</b>	Monday 3 <sup>rd</sup> June – Friday 7 <sup>th</sup> June (inclusive)
	<b>Ends</b>	Wednesday 11 <sup>th</sup> July (noon)

## Entrance Procedures

A copy of our Admissions Policy is on our website and available on request from the School Office.

Entry to Knightsbridge School is by informal interview of both parents and children at the appropriate level. Prospective boys and girls for classes J1 and above are expected to spend a day of assessment at the school in their relevant year group, and a report from the Head of the applicant's current school is required. Before your child comes for an interview, you should have visited the school by joining a show-round. For children entering aged 7 or under these are on Tuesday or Wednesday mornings. For children wishing to enter Year 4 or above we offer "Senior" show-rounds on most Wednesdays during the term. These can be arranged by ringing the School Office.

### Registration

A child's name is only placed on the list of applicants for admission after a registration form has been completed and returned to the Admissions Office, together with a non-refundable registration fee of £125. Admission will be subject to the availability of a place and the pupil satisfying the entrance requirements.

### Offer of a Place and Deposit

On offer of a place a deposit of one half-term's tuition fees will be requested. This deposit will be refunded at the end of the pupil's final term provided five continuous terms have been completed, a full term's notice given and all outstanding accounts have been settled. The deposit is non-refundable if the acceptance of a place is cancelled for whatever reason, prior to the pupil joining the school. A deposit of one-half term's tuition fees will also be requested for siblings of children already at the school. If the place is relinquished, the deposit will not be refunded.

The school reserves the right to apply any deposit paid to any unpaid account of the pupil at the school or any unpaid account of a sibling at the school.

### School Fees 2011-2012 (Termly and subject to change)

Nursery Class (3-4 years)	£4094 (half or full days)
Reception to J3 (4-7 years)	£4695
S4 to S8 (8-13 years)	£4995

Meals, uniform, trips and extra-curricular clubs and activities are in addition to the tuition fees. All other arrangements relating to school fees are contained in the Acceptance Form.

## Other Information

### Additional Educational Needs

The School has an inclusion policy and two AEN teachers.

### **Children with Statement of Special Educational Needs**

If a child has a statement of special educational needs, the requirements of the statement will be met by the LEA. Extra support will need to be paid for.

### **English as an Additional Language (EAL)**

Children's needs will be met in line with our policy to support individual needs.

### **Religious Education**

Religious Education promotes spiritual, moral, social and cultural development and awareness. We are a non-denominational school and we therefore embrace the celebrations of many different religions including Christmas, Easter, Harvest, Chinese New Year and Diwali. We warmly welcome parents to come in and talk to the children about religious festivals in class or by leading an assembly and they are welcome to provide decorations or symbols to educate the children further.

Children may be withdrawn from any part of the Religious Education.

### **Absence**

All absences other than illness within term time must be requested in writing to the Head and should not be taken without authorisation. The school should be informed of all non-attendance due to illness before 9am on the day. Unauthorised absence rate 1.1%.

### **Information available to Current and Prospective Parents**

The following information is available on our website or on request from the School Office:

- Academic performance in the previous school year
- Additional Educational Needs Policy (to include SEN, EAL & GT)
- Admissions Policy
- Anti-Bullying Policy
- Assessment
- Behaviour and Sanctions Policy, which includes discipline and exclusions
- Child Protection Policy
- Communications
- Complaints Policy and the number of complaints in the previous school year
- Curriculum Policy
- Education and welfare provision for pupils with statements and pupils for whom English is an additional language
- Educational Visits, Off Site Activities and Visiting Guests Policy
- Equality of Opportunities Policy
- Health, Safety and Welfare Policy
- Homework Policy
- Name and address of the Proprietor
- School Uniform
- Staffing, including temporary staff and their qualifications
- Statement of the School's Aims and Ethos

## Key Staff of Knightsbridge School

Head of Development

Head

Deputy Head Academic

Nursery Coordinator

Early Years Foundation Stage Coordinator

Year 1 Leader

Year 2 Leader

Year 3 Leader

7+ & 8+ Coordinator

Senior School Coordinator

13+ Coordinator

11+ Coordinator

Chair of the Board of Advisors

Bursar

Registrar

School Secretary

Mr Robin Badham-Thornhill

Mr Magoo Giles

Mrs Olivia Burton

Mrs Gillian Conlon

Miss Ollie Baskett

Miss Joanna Hook

Miss Sophie Littlewood

Mr Raph de Albuquerque

Mr Raph de Albuquerque

Mrs Henrietta Taylor

Mr Fred de Falbe

Mrs Olivia Burton

Mr William Russell

Mrs Elaine Williamson

Mrs Joanna Campbell

Miss Emily Bruce Watt