



AnnexeB to SEND Policy - Provision for Pupils with Education, Health and Care Plans (EHCPs)

Purpose

This annexe outlines the approach of Knightsbridge School regarding the admission and support of pupils with an Education, Health and Care Plan (EHCP). Independent schools [such as Knightsbridge School] who are not approved as specialist providers under Section 41 of the Children and Families Act 2014 are not legally required to accept a child with an EHCP, unless they are named in the EHCP and have agreed to be named by the local authority in which the child resides. Knightsbridge School is committed to inclusive education wherever appropriate and feasible, in keeping with its ethos, values, and available resources.

Whilst the school is not legally obliged to adhere to guidance as laid out in the SEND Code of Practice Jan 2015 [as amended Sept 2024] it will take into account the guidance when reviewing its support for pupils with SEND and in particular its practice when processing and supporting pupils with EHCPs.

1. Consideration of Applications with EHCPs

Knightsbridge School welcomes early and transparent communication from parents or guardians of children with EHCPs. Parents are encouraged to contact the school before applying, to provide:

- A copy of the most recent EHCP
- Relevant specialist reports (e.g., from Educational Psychologists, therapists)
- Information on current educational placement and support
- This information allows the Headteacher, SENCo, and senior leadership team to:
 - Assess whether the school can reasonably meet the child's educational, social, physical, and health needs as outlined in the EHCP
 - Consider the compatibility of the placement with the provision of efficient education for other pupils

- Determine whether necessary adjustments or support can be made within the school's staffing structure, expertise, and financial capacity
- The final decision on admissions rests solely with the Headteacher. Decisions are made on a case-by-case basis, following consultation with parents and, where appropriate, the local authority.

2. Provision and Support for Pupils with EHCPs

Where a pupil with an EHCP is offered a place, Knightsbridge School will make every reasonable effort to implement the provision detailed in the plan, working closely with the pupil's family, the pupil themselves and external professionals. Support may include:

- Differentiated classroom teaching by trained staff
- Reasonable adjustments to ensure access to the curriculum and wider school life
- Implementation of therapeutic and academic targets in line with the EHCP
- Access to school-based or external specialist services, where appropriate

External specialist support (e.g., Speech and Language Therapy, Occupational Therapy, or 1:1 teaching assistants) must be arranged and funded via:

- The EHCP budget allocated by the local authority, or
- The parent's personal budget

These services are not covered by the school's core tuition fees.

3. Monitoring, Review, and Collaboration

Pupils with EHCPs will have their support reviewed regularly. This includes:

- Termly review of provision by the SENCo in collaboration with teaching staff
- Ongoing dialogue with parents/carers regarding progress and needs
- Contributions to statutory Annual Reviews of the EHCP, including input from school staff and relevant external professionals

Where a pupil with a statement or EHC plan wholly or partly funded by a local authority or other body through public funds is registered at the school, such information as may be reasonably required for the purpose of the annual review of the statement or EHC plan will be provided to the responsible local authority.

Where feasible, the school will also attend multidisciplinary meetings convened by the local authority or healthcare providers.

Particulars of educational and welfare provision for pupils with statements or EHC plans will be made available to parents of pupils and parents of prospective pupils and, on request, to the Secretary of State for Education, Ofsted or the Independent Schools Inspectorate (ISI).

4. Limitations and Responsibilities

As an independent setting, Knightsbridge School operates within specific limits of staffing, training, and facilities. While the school aims to be as inclusive as possible, it may not be an appropriate setting where:

- A pupil's needs require highly specialised or full-time 1:1 provision
- There is significant health, medical, or behavioural risks that cannot be safely managed on site
- The necessary provision would result in an unreasonable detriment to the education or wellbeing of other pupils

In such cases, or where a child's needs change and can no longer be met safely and effectively, the school reserves the right to recommend alternative provision. This decision will be made after careful consultation with the family and relevant professionals.

5. Withdrawal of Offer or Placement

Knightsbridge School retains the right to:

- Withdraw an offer of a place prior to admission if it becomes evident that essential information was withheld or if the school is unable to meet the child's learning and support needs by making reasonable adjustments
- Recommend or initiate a managed transition to an alternative setting where, despite all reasonable efforts, the pupil is no longer thriving or the school can no longer meet the provision outlined in the EHCP

This is to ensure that the educational experience remains beneficial for the pupil and sustainable for the school community.

6. Appeals and Complaints

Parents who wish to appeal an admissions decision relating to an EHCP need to write to the Headteacher in the first instance. If the matter remains unresolved, a formal appeal may be addressed to the Chair of Governors. Contact details are available via the school website.

The school's Complaints Policy applies to all concerns regarding SEND provision and is available upon request.

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